

**JERSEYVILLE PUBLIC LIBRARY
 BOARD OF TRUSTEES MEETING
 TUESDAY, MARCH 15, 2022 at 6:30 p.m.
 Meeting room at 105 North Liberty Street**

MINUTES

President Josh Hileman called to order a regular meeting of the Jerseyville Public Library Board of Trustees at 6:30 p.m. Others present: Matt Derrick, Steve LeBlanc, Michelle Hopper, Laura Woodring, Helen Gubser, and Director Anita Driver. Juan Lingow, Jerry Schleper, and Marcia Adams reported they would be absent.

NO PUBLIC COMMENT

On motion by M. Hopper, 2nd by L. Woodring, the agenda was approved. Motion carried unanimously.

On motion by M. Derrick, 2nd by S. LeBlanc, the consent agenda including the following Treasurer’s Report for February 2022, regular meeting February 9, 2022, Search Committee meeting on February 9, 2022 and special meeting February 28, 2022. Motion carried unanimously.

BUDGET ACCOUNT

\$306,955.64 Reported balance January 31, 2022
 3,709.28 Corporate Replacement Tax
 15.55 Interest
 480.00 Non-resident fees
 640.00 Non-resident fees—E-pay
 218.25 Fines
 22.35 Fines—E-pay
 202.25 Copies
 41.20 Copies—E-pay
 14.50 Scans to email
 49.50 FAX
 26.00 FAX—E-pay
 16.75 Gifts at the desk
 13.00 Miscellaneous
 312,404.27 Total balance and MTD income
34,089.69 Less expenses for February 2022
 \$278,314.58 Balance February 28, 2022*

*\$197,253.77 Checking at Royal Banks
 140.00 Cash on hand
 8,402.60 Illinois Funds—E-pay
 72,518.21 Illinois Funds—Working Cash Fund

GIFTS & MEMORIALS

\$479.40 Checking at Jerseyville Banking Center
 501.71 Illinois Funds

SPECIAL RESERVE

\$504,070.18 Checking at Jersey State Bank
 507.65 Illinois Funds

The Check Register was presented by A. Driver:

Check #	Date	Payee	Cash Account	Amount
---------	------	-------	--------------	--------

12647	3/15/22	Haram Ahn	1000	100.00
12648	3/15/22	Baker & Taylor	1000	2,765.96
12649	3/15/22	Brockman Co.	1000	27.50
12650	3/15/22	Card Services VISA	1000	1,231.41
12650a	3/15/22	VOID	1000	
12650b	3/15/22	VOID	1000	
12651	3/15/22	Cengage Learning Inc / Gale	1000	433.19
12652	3/15/22	City of Jerseyville	1000	2,840.52
12653	3/15/22	Columbia Public Library	1000	11.00
12654	3/15/22	Findaway	1000	19.99
12655	3/15/22	Fire Safety Inc.	1000	69.00
12656	3/15/22	Grafton Technologies, Inc	1000	191.81
12657	3/15/22	Illinois Power Marketing dba	1000	2,992.67
12658	3/15/22	Illinois American Water	1000	111.82
12659	3/15/22	Kanopy, Inc.	1000	61.00
12660	3/15/22	Lazerware Inc.	1000	927.63
12661	3/15/22	Library Ideas LLC	1000	21.50
12662	3/15/22	Chris Maness	1000	375.00
12663	3/15/22	Midwest Tape	1000	1,697.86
12664	3/15/22	Mississippi Valley Library District	1000	90.00
12665	3/15/22	Payroll	1000	17,685.10
12666	3/15/22	R.P. Lumber Company, Inc.	1000	4.38
12667	3/15/22	Robert (Bob) Sanders Waste Systems, Inc	1000	154.02
12668	3/15/22	Elizabeth Smilack	1000	25.00
12669	3/15/22	Technology Resource Advisors, Inc.	1000	1,364.00
12670	3/15/22	Watts Copy Systems, Inc.	1000	462.11
Total				33,662.47

On motion by M. Hopper, 2nd by L. Woodring, the bills will be paid. Motion carried unanimously.

LIBRARIAN’S REPORT:

- Chris Maness and Marcella Reynolds reupholstered the tall chairs at the circulation desk. As a thank you, A. Driver took them to lunch.
- The Library was awarded a small Ameren grant for some bulbs and a multi-plug surge protector.
- We continue to follow up on an incident that required City of Jerseyville Police assistance. It was at this time that we realized the camera system DVR was not working.
- Beth Smilack and Beth Tittle both submitted reports; however, I did not get them consolidated.

COMMITTEES:

BUILDING AND GROUNDS

An expansion project update report with given by Chair Steve LeBlanc.

MATERIALS, BYLAWS AND POLICY

Chair Helen Gubser presented proposed By Law and Policy changes which had been approved by the committee. These will be put to a vote at the April 2022 regular meeting.

FINANCE

NO REPORT

SEARCH

Chair Josh Hileman reported that we have received five applications/resumes.

TECHNOLOGY

The security camera's hard drive has quit. It will need to be replaced.

There was a discussion regarding the efforts of A. Driver and B. Smilack to maintain Google Workspace at no charge. They will continue to work to a satisfactory solution to this problem.

FRIENDS OF THE LIBRARY

NO REPORT

CORRESPONDENCE

A thank you from a patron was read regarding our extra effort to keep the Library open on snowy days.

NO OLD BUISNESS**NO NEW BUSINESS****NO BUSINESS FOR DISCUSSION ONLY****NO PUBLIC COMMENT**

On motion by L. Woodring, 2nd **by** M. Derrick, the meeting was adjourned at 7:37 p.m.

Helen Gubser, Secretary

Anita Driver, Assistant Secretary